



SLEEP HEART HEALTH STUDY

**ELECTROCARDIOGRAM
CERTIFICATION CHECKLIST**

Instructions: Submit this form along with completed PM, PC, and EC forms and printouts from 5 ECGs to the Certification Coordinator at the SHHS Coordinating Center.

A. Field Site information

1. Field Site (*check one*):

- Framingham
- Johns Hopkins
- Minnesota
- NYU/Cornell
- Sacramento
- Pittsburgh
- Strong Heart - Dakota
- Strong Heart - Phoenix
- Strong Heart - Oklahoma
- Tucson

2. Name of technician requesting certification (*please print*):

3. Certification # (PIN) of technician requesting certification (*record "n" if not previously certified for a SHHS Follow-Up 2 function*):

____ _

4. Name of certification examiner (*please print*):

5. Certification # (PIN) of certification examiner:

____ _

6. Date form completed:

__ __ - __ __ - 2 0 0 __
month day year

B. Certification requirements

The following certification requirements were completed satisfactorily for electrocardiogram. Indicate by checking the appropriate box.

7. Training requirements:

- Read and study manual
- Attend group training or observe administration by SHHS certified examiner
- Practice on volunteers
- Discuss problems and questions with local expert

8. Quality Assurance Checklist:

- ECGs conducted on 5 volunteers under observation of SHHS certified staff member and recorded on PM form
- Twelve lead resting ECGs conducted
- ECG taken with participant in supine or semi-recumbent position
- Explanation given as to why the ECG is being conducted
- Participant asked to avoid movement
- Checks that participant is comfortable and relaxed
- Limb lead electrode is placed on the right leg, then the left leg, then right arm followed by the left arm
- Proper lead placement identified and marked before lead attached
- Chest electrodes positioned properly

C. Administrative information

9. Date of Coordinating Center review:

__ __ - __ __ - 2 0 0 __
month day year

10. Coordinating Center reviewer (*please print*):

11. Was certification approved:

Yes

No

If "No", specify action(s) taken:
