



Sleep Heart Health Study

**Blood Pressure, Weight,
& Neck Circumference
Equipment Checklist**

Field Center: _____

QC Supervisor ID#: _____

Date form initiated: __ - __ - 200__

Each month the quality control (QC) supervisor should inspect the sphygmomanometer(s), weight scale(s), and measuring tape(s). Specific review items are outlined in the appropriate sections below. Submit the completed checklist to the Coordinating Center.

Blood Pressure Equipment

Standard Sphygmomanometer(s): _____

Enter date each item checked in table

Sphygmomanometer ID #	Check Cap for Tightness	Check that mercury is at zero with no pressure	Check Inflation System	Check Tube for oxide dust

Weight Scale(s)

Set scale at zero mark. Place 50-pound known weight on scale. If weight falls outside 49.5 – 50.5 pound range, the scale should be serviced.

Scale		

Measuring Tape(s) for Arm and Neck Circumference

Hold the zero mark on the tape against the 150cm mark on the height ruler. If the 30cm mark on the tape falls outside of the range 119.5 to 120.5 on the ruler, the tape should be replaced.

Tape ID #	Point on height ruler where 30cm mark on tape falls	Date Checked

List problems with any equipment and corrective action taken:

For unresolved problems, contact the Coordinating Center for instructions before proceeding.

For repair information and shipping instructions, contact the manufacturer

For Baum sphygmomanometers, contact: W.A. Baum Co., 626 Oak Street, Copiague, New York 11726. (516) 226-3940.

Signature, Quality Control Supervisor